**Minutes/Action Point Log**

**Friends of Norwood (PTA) Meeting**

**Wednesday 6th March 2019, Norwood Primary School**

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| **Present:**Anna Abram (AA) ChairpersonKarrie Ann Peters (KAP) Co-Chairperson)Dawn Roberts (DR) SecretaryVanessa Ryan (VR)Jan Cooke (JC)**Apologies:**Kim Miller (KM) TreasurerLiz ThornberLaura BuckKay Griffin | Jessica Hetherington (JH)Julie Buck (JB)Wendy Green (WG)Sara Burcher (SB)Ellie BondNiki WareNicola CherryLisaKim Wall |
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| Action Point | Owner | Date due | Date Cleared | Comment |
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| 1. **Mr Stix**

£408.50 raised well done! Fun had by all. Displayed in newsletter | KM |  |  |  |
| 1. **Spring Disco**- Set a new date and times. Request help from teachers via notice.

Can set up from 1.15pmHall is to be sectioned off for tuck shop not to be accessed by R, Y1 and Y2 & 3. Allergies cones organised by Vanessa**Mr Dumbbell** to lock upWristbands and class sheetsWe are decorating the hall this year and look into projecting spring imagesConfirm room for sweet cones as afterschool club room is not available till 9.30am, alternate where library and Y5 classroomStill need more smarties and rainbow dropsStill need more teacher volunteers for Yr6 and one for Y4&5 | AA/KAPVRAA/KAP/LDKM/VRJH / Mr HefferanAA/KAPVR/KWAA/KAP | 12/3 |  |  |

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| 1. **Easter Raffle** - 5th of April in the hall.

Helpers needed on 2nd of April maybe 3rd as well. Raffle tickets available from 1st-5th of April- 50p a ticket. Ensure raffle tickets are available for BSIn School contact Miss Becci StevensonRoom to be confirmed for wrappingUpdate notice board after discoCheck ribbon/wrapping stockAll eggs have been purchased and are being stored by KMCrafts to be made/put together for prizesTeacher prize to be purchased | AA/KAPAA/KAPAA/KAPJHKMKMVRKM |  |  |  |
| 1. **Re-launch of F.O.N**- what the relaunch will involve

After discussions and advice from Marketing expert. We have reached the conclusion not to have a set date for the relaunch, but to promote F.O.N at events parents/relatives choose to attend, starting with the summer fair. We are to set up promotional F.O.N table at every event, with goodies such as pencils, balloons etc We are independent but part of the school, community, pupils, parents and teachersMeet for further discussion on ideas, costs-next monthly meeting, to also include producing a vision statement. Suggestions needed and welcomed.F.O.N. Facebook page to be set up with competition for liking and sharing page, to involve local businesses. Use site to show successes, spending of funds, all positiveNew F.O.N Logo design competition. Source art prize for winnerGuidance for competition | AA/KAP/KMKM/VRKM/KAP/VRAA/KM/VRVR |  |  |  |
| 1. **Summer Fair-** date of June 28th TBC

Separate meeting for the summer fairNext meeting: Wednesday 20th of March | AA/KAP |  |  |  |
| 1. **Any Other Business**

Some F.O.N members willing to host meetings/celebrations of success at their houses in turn, creating a friendly welcoming environmentAnyone with new ideas to research and collate costs/information about the ideasLetter for Logo comp to go out 15th of March and run till end of the week – 22nd of MarchSpider Survey to complete/survey letters | AA/KAPVR/JH |  |  |  |

Thank you to everyone who attended this PTA Meeting.

The next PTA Meeting will be held on Wednesday, 20th March at 3:20pm in the School Hall. Your children are most welcome. This meeting will focus on the Summer Fair so please attend if you can. Thank you.